

## Health and Safety Policy Statement

The Director of **company name** is committed to effective Health and Safety Management. **Company name** aim at all times to ensure the health, safety and welfare of our staff, clients and anyone else that may be affected by our activities.

In order to achieve this the Director of **Company name** will as far as is reasonably practicable ensure:

- Assessment and management of the risks to the health and safety of our people and others that may be affected by our assets and work activities and ensure that safe methods of work are established.
- Provision of plant and equipment that can be operated and maintained safely
- Working conditions are safe and without risk to health
- We aim for continuous improvement in health and safety to minimise accidents and work related ill health
- Employees are competent to do their work and are provided with adequate and appropriate training, information and instruction to enable them to carry out their work safely
- Safe transport, storage, handling and safe use of hazardous substances
- Promotion of working practices and standards of behaviour, which minimise the risk of injury and occupational ill health.
- Sufficient time to plan work activities; and that such planning will incorporate the management of health and safety.
- Regular consultation with staff on matters relating to health and safety
- Compliance with statutory requirements relating to health and safety.

**Company name** will ensure adequate resources in terms of both time and money are made available to ensure that the items listed above are implemented so that the activities of Company name can be carried without risk to themselves or others.

All employees have a duty to take care of their own health and safety and that of others who may be affected by your actions at work. All employees must co-operate with employers and fellow workers to help everyone meet their legal requirements.

An annual review of the Health and Policy and all associated documentation will also be undertaken to ensure it is relevant to the work being undertaken by the company and all legislation quoted is up to date, where necessary the policy will be developed and expanded.

This Policy is supported by supplementary policies and processes which must be complied with by all Employees whatever their position within the company.

**Signed by:**

**Name:**

**Position: Director**

**Date:**

## **Application of the Policy**

### **The Director**

It is the responsibility of the Director (**name of director**) to ensure that a comprehensive and achievable health and safety policy is in place and that this policy is underpinned with appropriate risk assessments, policies and procedures for the implementation of that policy.

The Director is responsible for the implementation and annual review of this policy and all associated health and safety policies and procedures.

**Name of Director** has appointed **Consultant Name** (of **Company Name**), an external Health and Safety Consultancy, as the competent source of health and safety advice in relation to Health and Safety matters to be consulted as and when required.

### **Department Heads/Line Managers etc**

**Add the responsibilities of any other managers or roles within the structure of the company with specific responsibilities for the application of this policy**

### **Employees**

It is the responsibility of all staff, whatever their role, to comply with the requirements of this policy and all associated risk assessments, policies, procedures and documents.